



Halton Agricultural Society

Location: 136 Robert Street, Milton, ON
Mailing Address: 8490 Lawson Road, P.O. Box 142, Milton, Ontario L9T 8T3
Telephone: 905-878-5689 Fax: 905-875-1491
Email: miltonfair@cogeco.net

CONTRACT INFORMATION FOR CONCESSION SPACE at the 167th MILTON FALL FAIR SEPTEMBER 23, 24, 25, 2022

Space for concession and exhibits will be allocated on a "**FIRST PAID, FIRST SERVED**" basis. This applies to inside and outside concession space. Therefore, completed applications for space and cheque payable to the HALTON AGRICULTURAL SOCIETY should be returned to the Secretary at the above address as soon as possible. **THERE WILL BE NO REFUNDS FOR CANCELLATIONS MADE AFTER SEPTEMBER 2nd, 2022**

**Payment accepted in CASH ONLY for applications AFTER September 2nd, 2022.
No post dated cheques will be accepted.**

The Halton Agricultural Society will take all reasonable precautions for the protection of all public and private property, but will not be held responsible for any loss or damages. Each night, all concessions are to be made secure and all material is to be cleared away, so that there will be no loose material around your booth. No loudspeakers or objectionable noise will be tolerated in the Concession area. All items for sale, including tickets for various lucky draws, are to be sold within your booth and **UNDER NO CIRCUMSTANCES ARE ANY SALES TO BE NEGOTIATED IN THE ROADWAYS**. No Counter Space, awnings, tables, chairs or any other part of a display may extend onto driveway, except beside #2 Hall.

The Halton Agricultural Society reserves the right to eject any concession that does not comply with the objectives of the Fair. The Board of Directors maintains the absolute right to evict any Booth or Concession from the Fairgrounds, should any of the Rules and Regulations not be followed. The Halton Agricultural Society will not permit the sale of any type of knives, lighters, drug paraphernalia or any other illicit products. Anyone displaying or selling these items will be asked to leave immediately with **NO REFUND!**

SET-UP TIMES:

For Concession Space: Set up may begin at 9 a.m. on Friday, September 23rd 2022. Concessions must be ready for operation by 3 p.m. **NO CONSTRUCTION WILL BE PERMITTED AFTER 1 P.M. THE HALTON AGRICULTURAL SOCIETY REQUESTS THAT NO SALES TAKE PLACE UNTIL 3 P.M.** All concessions and exhibits shall be open during normal operating hours of the Fair **and cannot be taken down until 5 p.m. on Sunday, September 25th, 2022.** Booths and Exhibits must be off the property by midnight Sunday, September 25th, 2022 as there will be no security and the Halton Agricultural Society will not be responsible for anything left on the grounds.

NOTE:

- ALL concessionaires must check-in at the office prior to set up to receive your **VENDOR PACKAGE**.
- Concessionaires must supply all their own equipment. The Fair Board **does not** supply chairs or tables.
- A Deposit of \$100 is required for Garbage, Clean-up, Damage, or Leaving Early. It will **NOT** be refunded if you leave garbage, damage, or leave early.

HOURS OF OPERATION:

Outside Concessions:	Friday, September 23rd	1:00 p.m. - 11:00 p.m.
	Saturday, September 24th	9:00 a.m. - 11:00 p.m.
	Sunday, September 25th	10:00 a.m. - 5:00 p.m.

WEEKEND HYDRO RATES:

110 volt (15 amp.) outlet: \$35.00 per outlet

CONCESSION PASSES:

One pass is supplied to each contract renting **10 feet or less**.

Two passes are supplied to each contract renting **over 10 feet**.

Additional passes may be purchased at \$15 per pass.

Passes **must be** picked up at the office prior to the Fair or on the day of set-up before 4 p.m.

Passes **will not** be mailed out unless requested in advance.

PLEASE NOTE: PASSES MUST BE WORN AT ALL TIMES. FAILURE TO DO SO WILL RESULT IN YOU BEING CHARGED ADMISSION WHEN YOU ENTER THE GROUNDS AND REFUNDS WILL NOT BE GIVEN.

PROOF OF INSURANCE:

All exhibitors must present proof of insurance (prior to the Fair) naming the **Halton Agricultural Society as additional insured** for the duration of the Fair. For individuals, a homeowners/tenants policy is required and for businesses, a commercial policy is required. Minimum liability of \$2,000,000 is required.

TENT PERMITS:

Tent Permits are required by the Town of Milton on any tent larger than 645 sq. ft. Please contact the Town of Milton (905) 878-7211 for further details. **IT IS YOUR RESPONSIBILITY TO MAKE ARRANGEMENTS.**

NOTE: Concessionaires must supply all their own equipment. The Fair Board does not supply chairs or tables!!

HOW TO GET TO THE MILTON FAIRGROUNDS:

The Milton Fall Fair takes place on the Milton Fairgrounds in the heart of Milton. The Grounds are located at:

136 Robert Street, Milton, Ontario

Directions:

From 401:

- North on James Snow Parkway
- West on Steeles Ave.
- South on Bronte St.
- East on Robert St. (entrance on Robert Street)

From QEW:

- North on Hwy 25
- West on Derry Road
- North on Bronte Street
- East on Robert Street





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Office Use Only:
VENDOR

Paid: _____

Date: _____

HRHD: _____

Insur: _____

APPLICATION FOR CONCESSION SPACE AT THE 167th MILTON FALL FAIR SEPTEMBER 23, 24, 25, 2022

COMPANY NAME: _____

OUTSIDE SPACE: (sold in 5-foot increments only). You must book the space you need, not less.

Number of feet required: _____ at \$20.00 (HST incl.) per linear foot **prior** to Sept. 2nd

Number of feet required: _____ at \$23.00 (HST incl.) per linear foot **after** Sept. 2nd (**cash only**)

HYDRO REQUIREMENTS:

110 volt (15 amp) - # of outlets required: _____ X \$35.00 (HST incl.) per outlet

CONCESSION PASSES:

One (1) supplied with each contract 10 feet or less.

Two (2) are supplied with each contract over 10 feet.

Extra passes required? _____ X \$15.00 per pass (HST included)

Note: Passes must be worn at all times. Failure to do so will result in you being charged admission when you enter the grounds and refunds will not be given.

SECURITY DEPOSIT:

Please add **\$100** for the security deposit to your payment. Please see details above. \$100.00

SPACE IS RESERVED UPON PAYMENT OF INVOICE AND RECEIPT OF INSURANCE

Purpose of booth – Sale or Advertising. (Please check one)

If booth is "Items for Sale" – please list items:

NOTE: NO FOOD OF ANY KIND CAN BE SOLD IN THESE SPACES.

You must be a Food Vendor to sell food. Ask for a FOOD CONCESSION APPLICATION.

Name of Company or Individual Requesting Concession Space: (PLEASE PRINT)

Address: _____ Postal Code _____

City: _____ Email: _____

Phone Number: _____ Fax Number: _____

We have carefully read this Contract and information which accompanies this form and agree to abide by the Regulations outlined herein.

IN ORDER FOR THIS CONTRACT TO BE VALID, THE HOLD HARMLESS AGREEMENT MUST BE SIGNED. (SEE BELOW)

SIGNATURE: _____ **DATE:** _____

Due to the difficulty in acquiring liability insurance for the Fair, it is necessary for all participants in events, livestock exhibitors and concessionaires to sign a "Hold Harmless" agreement against all claims (demands, losses, costs, damages, actions, suits) on proceedings by any third party howsoever caused.

As well, all exhibitors must show proof of **\$2,000,000 liability insurance** naming the **Halton Agricultural Society as additional insured**. For individuals, a homeowners/tenants policy is required and for businesses, a commercial policy is required.

ALL concessionaires must check-in at the office prior to set up to receive your **VENDOR PACKAGE**.

In the event Public Health Restrictions prohibit in-person events during the Milton Fall Fair, the Halton Agricultural Society will work with vendors to provide practical options for refunds or retaining of funds for future events.

HOLD HARMLESS AGREEMENT:

(Print first and last name of Concessionaire) shall Indemnify and Hold Harmless the Halton Agricultural Society, their members, agents and employees from and against all claims, demands, losses, costs, damages, actions, suits or proceedings by any third parties that may arise out of, or may attribute to, all operations performed by or carried out by

(Print first and last name of Concessionaire) his agents, employees, or servants or anyone for whose acts he may be held liable, howsoever caused.

(Signature of Authorized Signing Officer or Exhibitor or Tenant)

Witness

OFFICE INFORMATION ONLY:

Total Payable: \$ _____

HST Collected: \$ _____

How Paid: _____ Cash _____ Cheque _____ E-Transfer

Number of Passes Purchased: _____

Space Location & Feet Required: _____ Inside _____ Outside

Hydro Required: _____ Yes _____ No

Comments: _____
