



Halton Agricultural Society

Location: 136 Robert Street, Milton, ON
Mailing Address: 8490 Lawson Road, P.O. Box 142, Milton, Ontario L9T 8T3
Telephone: 905-878-5689, Fax 905-875-1491, Email: miltonfair@cogeco.net

CONTRACT INFORMATION FOR FOOD CONCESSIONS at the 168th MILTON FALL FAIR SEPTEMBER 22, 23, 24, 2023

Space for food concession will be allocated on a "FIRST COME, FIRST SERVED" basis and assigned site location will be determined by the HALTON AGRICULTURAL SOCIETY. Therefore, completed applications for food concessions and a cheque payable to the HALTON AGRICULTURAL SOCIETY should be returned to the Secretary at the above address as soon as possible.

THERE WILL BE NO REFUNDS MADE FOR CANCELLATIONS MADE AFTER SEPTEMBER 1st, 2023.

**Payment accepted in CASH ONLY for applications AFTER September 1st, 2023.
No post-dated cheques will be accepted.**

The Halton Agricultural Society will take all reasonable precautions for the protection of all public and private property but will not be held responsible for any loss or damages. Each night, all concessions are to be made secure and all material is to be cleared away, so that there will be no loose material around your booth. No loudspeakers or objectionable noise will be tolerated in the Concession area. All items for sale, including tickets for various lucky draws, are to be sold within your booth and **UNDER NO CIRCUMSTANCES ARE ANY SALES TO BE NEGOTIATED IN THE ROADWAYS.** No Counter Space, awnings, tables, chairs, or any other part of a display may extend onto driveway, except beside #2 Hall.

The Halton Agricultural Society reserves the right to eject any concession that does not comply with the objectives of the Fair. The Board of Directors maintains the absolute right to evict any Booth or Concession from the Fairgrounds should any of the Rules and Regulations not be followed. The Halton Agricultural Society will not permit the sale of any type of knives, lighters, drug paraphernalia or any other illicit products. Anyone displaying or selling these items will be asked to leave immediately with **NO REFUND!**

SET-UP TIMES:

Set up may begin at 9 am on September 22nd, 2023, for all concession space and must be ready for operation by 3 p.m. **NO CONSTRUCTION WILL BE PERMITTED AFTER 3 P.M. THE HALTON AGRICULTURAL SOCIETY REQUESTS THAT NO SALES TAKE PLACE UNTIL 3 P.M.** All concessions and exhibits shall be open during normal operating hours of the fair **and cannot be taken down until 5 pm September 24th, 2023. Departures before 5pm will forfeit deposit.** Booths and Exhibits must be off the property by midnight September 24th, 2023, as there will be no security and the Halton Agricultural Society will not be responsible for anything left on the grounds.

NOTE:

- ALL concessionaires must check-in at the office prior to set up to receive your **VENDOR PACKAGE.**
- Concessionaires must supply all their own equipment. The Fair Board **DOES NOT** supply chairs or tables.
- Only paper-based cups, dishware, and food packaging as defined by the Waste Diversion Guidelines of Halton Region is allowed.
- A Deposit of \$100 is required for Garbage, Clean-up, Damage, or Leaving Early. It will **NOT** be refunded if you leave garbage, damage, use food packaging not eligible for the green cart, or leave early.
- **NO CANDY APPLES, CARAMEL APPLES, CANDY FLOSS, POPCORN, CARAMEL CORN, SNOW CONES AND ICE ARE TO BE SOLD.**

HOURS OF OPERATION:

All Food Concessions: **Friday, September 22nd** 3:00 p.m. - 11:00 p.m.
Saturday, September 23rd 9:00 a.m. - 11:00 p.m.
Sunday, September 24th 10:00 a.m. - 5:00 p.m.

WEEKEND HYDRO RATES:

110-volt (15 amp.) outlet: \$35.00 per outlet
All other connections requiring an electrician: \$250.00 per connection.

Connections requiring an electrician will take place **9am - Noon on September 22, 2023 AND WILL BE DONE BY A QUALIFIED ELECTRICIAN SUPPLIED BY THE HALTON AGRICULTURAL SOCIETY ONLY.** Any unauthorized hook ups will be disconnected, and you will be asked to leave the grounds. (Please advise on your contract if you require this service.)

CONCESSION PASSES:

Two passes are supplied to each food concession vendor.
Additional passes may be purchased at \$20 per pass.
Passes **must be** picked up at the office prior to the fair or on the day of set-up before 3 p.m.
Passes **will not** be mailed out unless requested in advance.

***PLEASE NOTE: PASSES MUST BE PRESENTED AT THE ENTRANCE GATES AND MUST BE WORN AT ALL TIMES. FAILURE TO DO SO WILL RESULT IN BEING CHARGED ADMISSION WHEN YOU ENTER THE GROUNDS AND REFUNDS WILL NOT BE GIVEN. ISSUES ARISING FROM FAILURE TO PRODUCE PASSES AT THE GATES MAY RESULT IN FORFEITURE OF DEPOSIT.**

PROOF OF INSURANCE:

All exhibitors must present proof of insurance (prior to the Fair) naming the **Halton Agricultural Society as additional insured** for the duration of the Fair. For individuals, a homeowners/tenant's policy is required and for businesses, a commercial policy is required. Minimum liability of \$2,000,000 is required.
We've partnered with Duuo Insurance to offer Milton Fall Fair vendors affordable short-term insurance coverage that meets our requirements. Get set-up in minutes and enjoy preferred partner pricing by requesting our unique LINK.

TENT PERMITS:

Tent Permits are required by the Town of Milton on any tent larger than 645 sq. ft. Please contact the Town of Milton (905) 878-7211 for further details. **IT IS YOUR RESPONSIBILITY TO MAKE ARRANGEMENTS.**

NOTE: Concessionaires must supply all their own equipment. The Fair Board does not supply chairs or tables!!

Attention: FOOD CONCESSIONS ONLY

It is your responsibility to file a "**Food Vendor Application**" with the Regional Municipality of Halton Health Department at least 4 weeks prior to the fair. The Regional Municipality of Halton Health Department may be reached at 905-825-6000. The Health Department Inspector has the authority to enter the grounds and inspect your concession.

Please see attached notice regarding Fire Department Requirements!

HOW TO GET TO THE MILTON FAIRGROUNDS:

The Milton Fall Fair takes place on the Milton Fairgrounds in the heart of Milton. The Grounds are located at:
136 Robert Street, Milton, Ontario

Directions:

From 401:

- North on James Snow Parkway
- West on Steeles Ave.
- South on Bronte St.
- East on Robert St. (entrance on Robert Street)

From QEW:

- North on Hwy 25
- West on Derry Road
- North on Bronte Street
- East on Robert Street





Office Use Only:
FOOD
Paid: _____
Date: _____
HRHD: _____
Insur: _____

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APPLICATION FOR CONCESSION SPACE AT THE 168th MILTON FALL FAIR SEPTEMBER 22, 23, 24, 2023

HST APPLICABLE TO ALL PRICES

COMPANY NAME:

Flat rate for food concessions is \$600.00 for 25 linear feet frontage = \$600.00 (+ HST)

Additional space available at \$17.00 per linear foot. **You must book exactly what you need, not less.**

Extra feet required _____ x \$17.00 per linear foot = _____ (+ HST)

Use of a Generator (Y/N)___ Decibel Level _____

NOTE: All Propane, natural gas or other hydrocarbon fuelled equipment will have a current inspection report and the equipment must meet the guidelines set out by the Ministry of Consumer and Commercial Relations before the concession opens. Anyone not producing a current certificate will be subject to inspection prior to concession opening. Cost of inspection would be the responsibility of the vendor. **NO REFUNDS.** See attached sheet for more information.

HYDRO REQUIREMENTS:

110-volt (15 amp) - # of outlets required: _____ X \$35.00 per outlet = _____ (+ HST)
OR

ALL OTHER CONNECTIONS (requiring an electrician) is a flat \$250.00 (+ HST)

Number of special connections required: _____ X \$250.00 = _____ (+ HST)

These special connections will be done by a qualified electrician supplied by the Halton Agricultural Society. Hook ups will take place 9 a.m. till noon on Friday September 22, 2023. Make sure you are present at that time.

CONCESSION PASSES:

Two (2) supplied with each food concession contract.

Extra passes required? ___ No ___ Yes - _____ X \$20.00 per pass = _____ (+ HST)

***PLEASE NOTE: PASSES MUST PRESENTED AT THE ENTRANCE GATES AND MUST BE WORN AT ALL TIMES. FAILURE TO DO SO WILL RESULT IN BEING CHARGED ADMISSION WHEN YOU ENTER THE GROUNDS AND REFUNDS WILL NOT BE GIVEN. ISSUES ARISING FROM FAILURE TO PRODUCE PASSES AT THE GATES MAY RESULT IN FORFEITURE OF DEPOSIT.**

SECURITY DEPOSIT : = **\$100.00**

TOTAL AMOUNT OF PAYMENT ENCLOSED:
(NSF Cheques Subject to \$30 charge)
Subtotal: _____
HST: _____
TOTAL: _____

List all foods and beverages to be sold:

NOTE: NO CANDY APPLES, CARAMEL APPLES, CANDY FLOSS, POPCORN, CARAMEL CORN, SNO CONES AND ICE ARE TO BE SOLD.

Your PAYMENT is your receipt! You will not receive a confirmation by mail.
Once your payment is received, consider that your confirmation!
Hope to see you at the 2023 Milton Fall Fair.

Name of Company or Individual Requesting Concession Space: (PLEASE PRINT)

Address: _____ Postal Code _____

City: _____ Email: _____

Phone Number: _____ Fax Number: _____

Name & Mailing Address for approved DEPOSIT RETURN: (PLEASE PRINT)

Name to appear: _____

Address: _____

We have carefully read this Contract and information which accompanies this form and agree to abide by the Regulations outlined herein.

IN ORDER FOR THIS CONTRACT TO BE VALID, THE HOLD HARMLESS AGREEMENT MUST BE SIGNED. (SEE BELOW)

SIGNATURE: _____ **DATE:** _____

Due to the difficulty in acquiring liability insurance for the fair, it is necessary for all participants in events, livestock exhibitors and concessionaires to sign a "Hold Harmless" agreement against all claims (demands, losses, costs, damages, actions, suits) on proceedings by any third party howsoever caused.

ALL exhibitors must show proof of \$2,000,000 liability insurance naming the Halton Agricultural Society.

ALL concessionaires must check-in at the office prior to set up to receive your **VENDOR PACKAGE**.

In the event Public Health Restrictions prohibit in-person events during the Milton Fall Fair, the Halton Agricultural Society will work with vendors to provide practical options for refunds or retaining of funds for future events.

HOLD HARMLESS AGREEMENT:

(Print first and last name of Concessionaire) shall Indemnify and Hold Harmless the Halton Agricultural Society, their members, agents, and employees from and against all claims, demands, losses, costs, damages, actions, suits or proceedings by any third parties that may arise out of, or may attribute to, all operations performed by or carried out by

(Print first and last name of Concessionaire) his agents, employees, or servants or anyone for whose acts he may be held liable, howsoever caused.

(Signature of Authorized Signing Officer or Exhibitor or Tenant) _____
Witness

OFFICE INFORMATION ONLY:

Total Payable: \$ _____
HST Collected: \$ _____
How Paid: _____ Cash _____ Cheque _____ E-Transfer
Number of Passes Purchased: _____
Feet Required: _____
Hydro Required: _____ Yes _____ No _____ Special
Comments: _____



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ATTENTION:

Vendors Operating Propane, Natural Gas, or other Hydrocarbon Fuelled Equipment

Due to the difficulty of acquiring liability insurance, it is the responsibility of the Vendor named below to:

- ensure that the equipment being used is in safe working order and meets the requirements of all local and Provincial legislation
- that the equipment is installed/operated in a safe manner
- that all persons operating the equipment are trained in its safe use and their duties and emergency procedures
- equipment must be certified for use by any of the following:
 - Canadian Gas Association (CGA)
 - Underwriters Laboratories of Canada (ULC)
 - Underwriters Laboratories Inc. (CUL)
 - Warnoch Hersey (WH)
 - Canadian Standards Association (CSA)
 - International Approval Services (IAS)
 - and in some cases:
 - American Gas Association (AGA)
 - Underwriters Laboratories (UL)
- the owner/operator shall provide documentation which affirms that the equipment under their control is in safe acceptable working condition

I, the undersigned, understand and will abide by the guidelines outlined above and will be responsible for all propane, natural gas or other hydrocarbon equipment operated at the 2023 Milton Fall Fair by myself or my employees.

Company Name: _____

Authorized Signing Officer or Vendor Operator

Witness

Date:

Date:

Note: All Propane, natural gas or other hydrocarbon fuelled equipment will have a current inspection report and the equipment must meet the guidelines set out by the Ministry of Consumer and Commercial Relations before the concession opens. Anyone not producing a current certificate will be subject to inspection prior to concession opening. Cost of inspection would be the responsibility of the vendor.

NO REFUNDS IF EQUIPMENT DOES NOT PASS INSPECTION.